

Google™ Apps

What's New



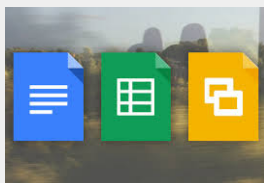
A recap of June 2014



Featured Launch: New Drive for Work offering

[Unlimit your business with Google Drive for Work](#)

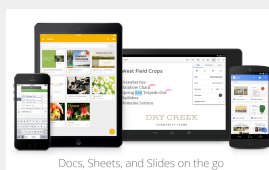
- [Unlimited storage](#)
- [New audit reporting](#)
- [New security controls and content encryption at rest](#)
- [Compliance search and discovery with Google Apps Vault](#)
- [New SKU & pricing](#)



Work together

[Move to trash directly within Google Docs, Sheets, and Slides](#)

[Suggested Edits in Google Docs](#)



Work anywhere

[Activity view, link sharing, and more in the Google Drive mobile app](#)

[Google Slides mobile app for Android and iOS](#)

[Seamless editing of Office files in Google Docs and Sheets apps](#)

[Edit Office files in Chrome and ChromeOS](#)



Simple to use

[Improved editing, ease of use, and accessibility in Google Sites](#)

[Universal analytics, Maps engine, and other integrations in Google Sites](#)

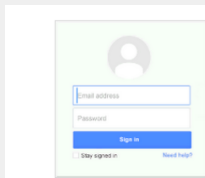
[More options when opening attachments in Gmail](#)

[A faster, redesigned Google Drive](#)

[Dedicated desktop home pages for Google Docs, Sheets, and Slides](#)

[Improved attachment viewing experience in Gmail and Google Drive](#)

[Braille display support for Google Docs, Slides, and Drawings](#)



Business ready

[Deeper insights with the redesigned Admin Reports](#)

[Enabling Google+ Premium features for everyone](#)

[Additional audit-logging for Marketplace apps usage](#)

[GAMME tool now supports Outlook® 2013](#)

[Exclude email drafts from Google Vault search with one click](#)

[SMTP relay service enhancements](#)

[Better spam management with Message Center](#)

[Google Apps Vault now searches Google Drive content](#)

[Restore a user's Google Drive files](#)

We'd really appreciate [your thoughts](#) on how we can make this newsletter work best for you.

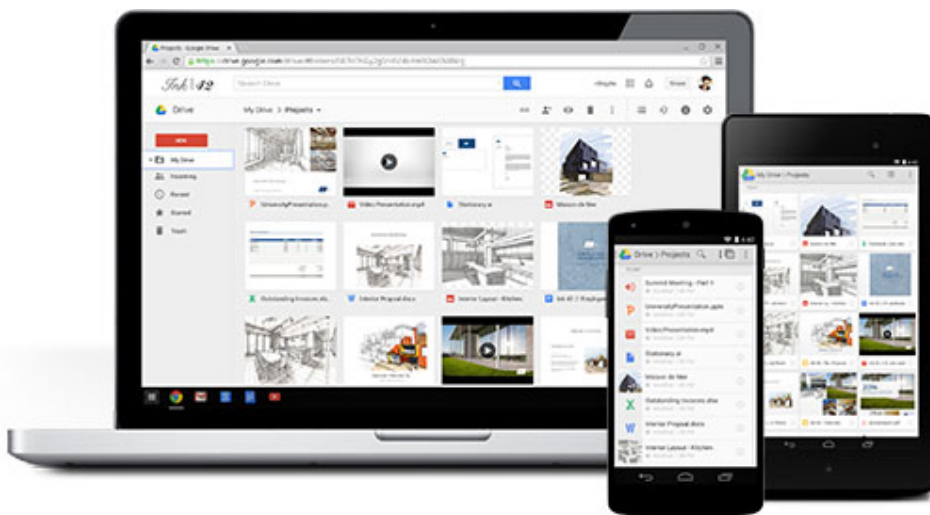
-The Google Apps Team
July 1, 2014

Drive for Work

Unlimit your business with Google Drive for Work

Released June 25, 2014

 Share with your users



What's new: At Google I/O, we announced Google Drive for Work—a new premium offering for businesses, designed to keep all your work safe, available everywhere, and easy to share. Google Drive for Work combines the familiar storage, sync, and share experience of Google Drive with new admin controls, advanced file audit reporting, and eDiscovery services. Key features include:

Unlimited storage

- Unlimited storage for all employees, including files up to 5 TB in size

New audit reporting

- New audit reporting so admins can monitor activity (moving, deleting, or sharing files) within (or outside) the company. As an added bonus, it comes with an audit API that makes this data available to developers

New security controls and content encryption at rest

- New security controls for admins to configure sync client, offline, Drive app, and add-on settings at the organizational unit (OU) level
- All files uploaded to Google Drive are now encrypted for all users (including consumers and all Google Apps for Business customers)—so your content is encrypted not only from your device to Google and in transit between Google data centers, but also at rest on Google servers

Compliance search and discovery with Google Apps Vault

- Includes Google Apps Vault, which [has been expanded to provide search for all content stored in Drive](#)

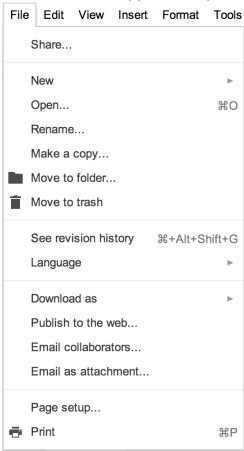
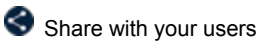
How to get it: Google Drive for Work is now available for new and existing Google Apps for Business customers for \$10/user/month, as part of a new product called [Google Apps Unlimited](#).

For more information, check out the [detailed overview of Google Drive for Work](#) and see how you can upgrade to [Google Apps Unlimited](#).

Work together

Move to trash directly within Google Docs, Sheets, and Slides

Released June 16, 2014



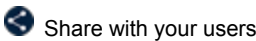
What's new: Owners of a document, spreadsheet, or presentation are now able to move it to the trash from within its own **File** menu.

How it works: Use the **File** menu > **Move to trash** option within the file that you're editing, rather than doing it from the Drive home page. Editors and viewers can see the option in the File menu, but it will be inactive and grayed out.

For more information on how Trash works, click [here](#).

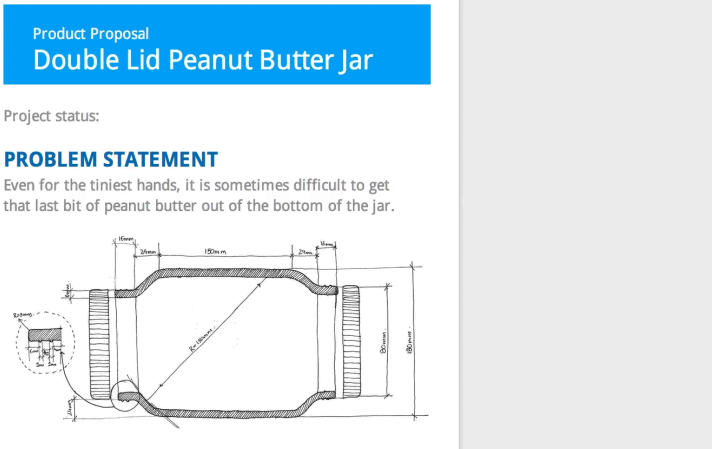
Suggested Edits for Google Docs

Released June 25, 2014



What's new: People love using Docs because it's so easy to work together in one place, rather than editing and sharing feedback by emailing around multiple versions of the same document. But sometimes you'd simply prefer others make suggestions that you can accept or reject later.

Now in Google Docs, any user with "Can comment" access to a document can use the new **Suggested Edits** feature.



Suggested Edits — a new way to collaborate in Docs

How it works: The suggested edits will appear in the document along with a comment explaining the edit. Users with "Can edit" permission can accept or reject those suggested edits. Users with "Can view" access cannot see suggested edits (until they're accepted). Viewers will also no longer be able to see regular comments, which is a change from previous behavior.


Suggested Edits is available now for Google Docs on the web, and is coming soon to our mobile apps.

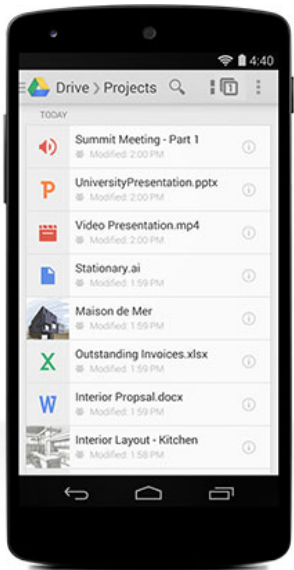
Learn more about [Suggested Edits in Google Docs](#).

Work anywhere

Activity view, link sharing, and more in the Google Drive mobile app

Released June 25, 2014

 Share with your users



What's new: The Google Drive mobile apps for Android and iOS now have a cleaner design, more responsive animations, and faster background syncing. Sharing your files is also simpler and faster.

Key features include:


- **Activity view**—A stream of changes to your files and folders, accessible through the details panel
- **Link sharing**—Easily share files and folders directly from the mobile app using a link

The new version of the app is available now on Android and iOS.

Get the Google Drive app on [Google Play](#) and the [App Store](#).

Google Slides mobile app for Android and iOS

Released June 25, 2014

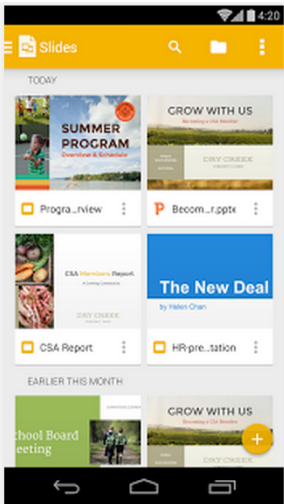
 Share with your users

What's new: As [previously announced](#) in April, the new Google Slides mobile app is now ready for launch on Android (with iOS coming soon).

How it works: The Google Slides app makes it easier for you to quickly find, edit, and create presentations on the go—online or offline. The Slides app includes support for editing Microsoft® PowerPoint via Quickoffice. No worry about file compatibility—it all just works.


Want to learn more?

- [Google Drive blog post](#)
- [Get the Google Slides app](#)



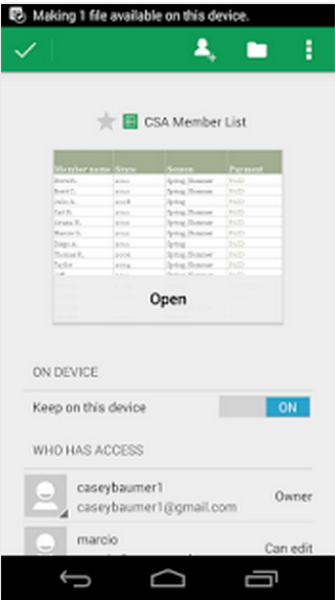
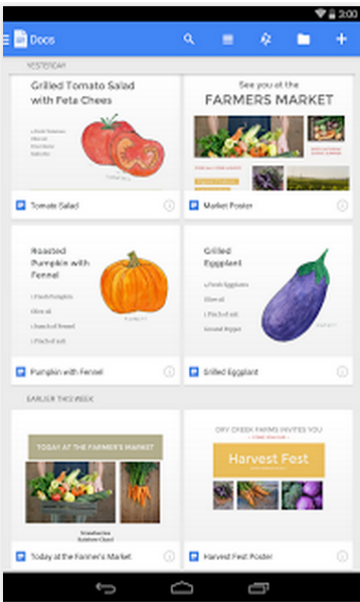
Seamless editing of Office files in Google Docs and Sheets apps

Released June 25, 2014

 Share with your users

What's new: Quickoffice has been integrated directly into the Google Docs and Sheets apps on Android and iOS, allowing for seamless editing of Microsoft Word and Excel files.

How it works: Sometimes you receive files that you need to open, edit, and send back. If your recipients don't use Docs, Sheets, and Slides, it can be a usability challenge. Now you no longer have to worry, because the mobile apps for Docs and Sheets let you edit Office files—without conversion—so you can edit and send back files in their original format.




For more information:

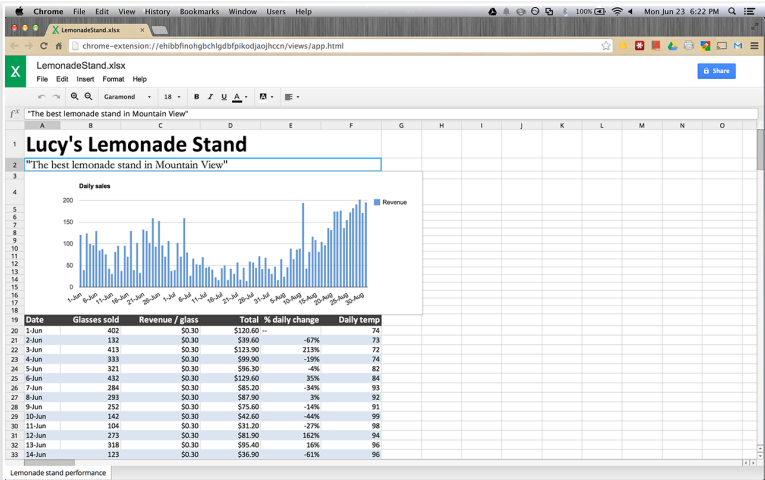
- [Google Drive blog post](#)
- [Get the Google Docs & Sheets apps](#)

Edit Office files in Chrome and ChromeOS

Released June 25, 2014

 Share with your users

What's new: Google Apps users can now edit Microsoft Word, Excel, and PowerPoint files directly from Google Drive, Gmail, and the new Docs, Sheets, and Slides home screens, without needing Microsoft Office.



How it works: For ChromeOS users, there's nothing to install—it just works. Chrome users for Mac and Windows can install the **Office Editing for Docs, Sheets & Slides** extension and you're good to go.

For more information:

- [Get the Office Editing for Docs, Sheets & Slides Chrome extension](#)
- [Edit Office files in Google Docs, Sheets, and Slides](#)

Simple to use

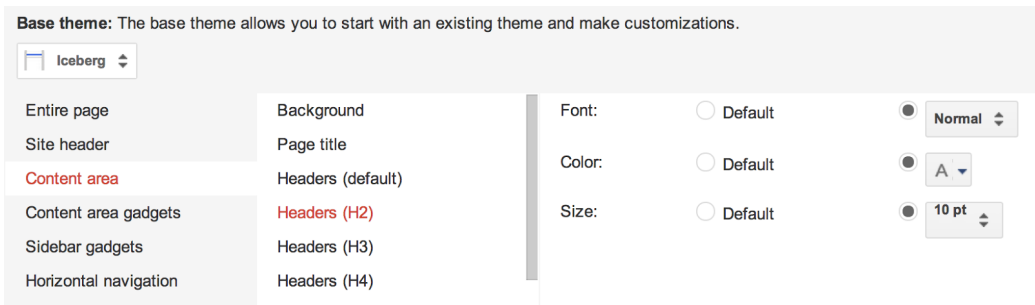
Improved editing, ease of use, and accessibility in Google Sites

Released June 4, 2014  Share with your users

What's new: Several improvements were made to Google Sites—ranging from new keyboard shortcuts for editors to image and header editing enhancements—giving users more control over the overall look and feel of their Sites.

Highlights:

- **New keyboard shortcuts for editors**—Several new options, including **Alt+Shift+F** for opening the editor toolbar. See the [full keyboard shortcut list](#).
- **Image editing**—Editors can now also set image width to 100 percent of the screen width
- **Customize the font, color, and size of lower-level headers (H2, H3, and H4)**—In your Site's settings, select **Manage Sites**, and go to the Themes, Colors, and Fonts section. You'll see that the tab dedicated to the Content area now has new Headers options:



Universal analytics, Maps engine, and other integrations in Google Sites

Released June 4, 2014  Share with your users

What's new: We launched several features aimed at improving integration between Google Sites and other products.

How it works:

1. Google Analytics support on Sites has been improved to support [Universal analytics](#).

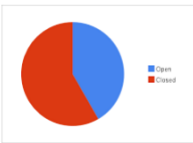
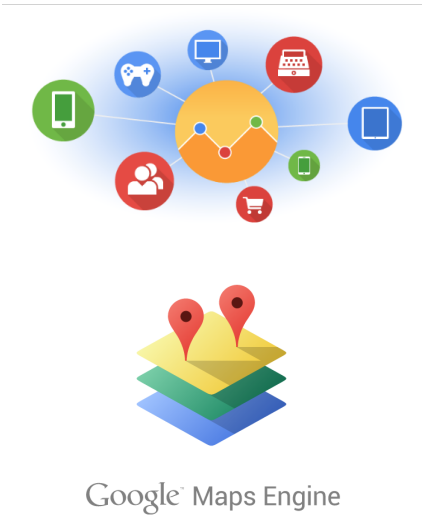
For more information, see [Configure Google Analytics for Google Sites](#).

2. Sites can now embed Google Maps Engine Lite, so custom maps you have created can be shared side-by-side with your content.

For more information, see [Insert Google Maps](#).

3. When sharing on social media sites, Google Sites now showcase images in posts. You'll see this change when you share Sites links on Google+ and other sites.

For more information, see [Sharing on social media sites](#).



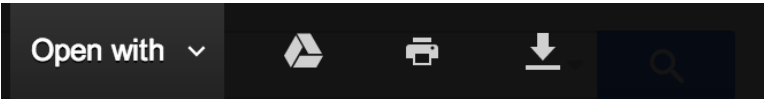
Project Eggplant
sites.google.com

More options when opening attachments in Gmail

Released June 17, 2014  Share with your users

What’s new: When previewing Gmail attachments in Chrome, certain Chrome extensions can now be queried to determine if they are enabled for Drive.

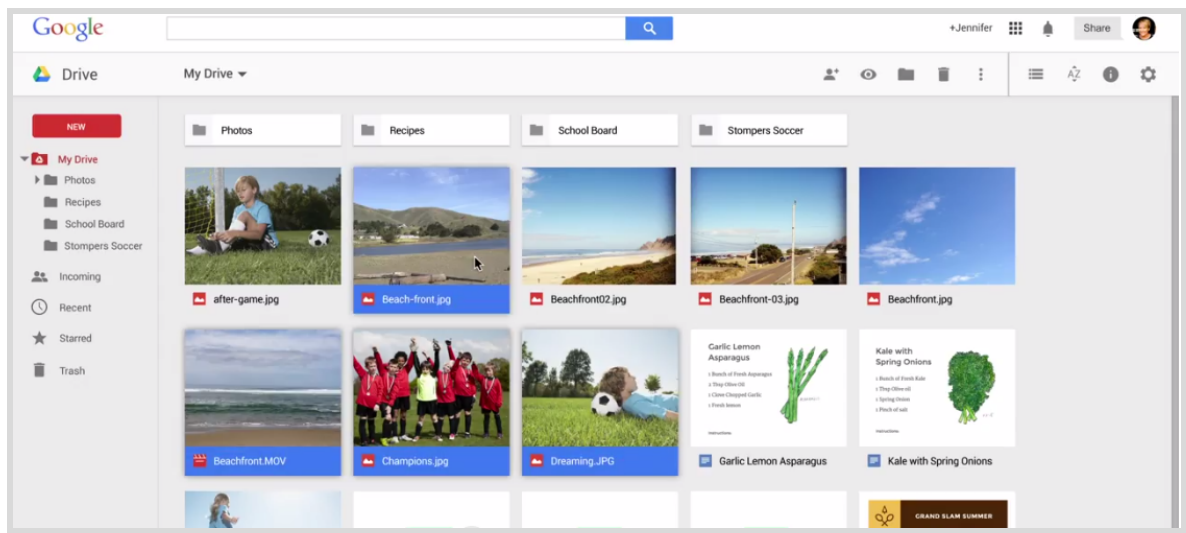
How it works: If the user has Chrome extensions enabled for Drive, the extensions will be included in the list of apps available as choices in the **Open with** menu in the attachment viewer:



A faster, redesigned Google Drive

Released June 25, 2014  Share with your users

What’s new: Google Drive has a new look and speedier performance on the desktop, making organizing and sharing files faster and easier than ever. This new version is rolling out progressively to rapid release domains, who can opt-in and try the new features and interface. Scheduled release domains will be able to opt-in in July. The plan is to roll out the new Drive interface to everyone in the near future.



How it works: Users can now right-click a file to see recent activity, set sharing permissions, and enable files to be accessed while offline. When selecting multiple files, users can take actions on the entire group in three ways—right-click the selection, use the menu above the file area, or simply drag the group to move to a new folder location.

Learn more about the [new Google Drive](#) and how to [opt-in](#).

Dedicated desktop home pages for Google Docs, Sheets, and Slides

Released June 25, 2014  Share with your users

What's new: We know that there are times when you'd like an easier way to return to your most relevant and recently edited documents, spreadsheets, and presentations— regardless of the device you're using. So we created new home screens to help you do that with direct access points for Docs, Sheets, and Slides.

How it works: To access these home screens (once the feature has been fully deployed), use the following URLs:

<http://google.com/docs>
<http://google.com/sheets>
<http://google.com/slides>



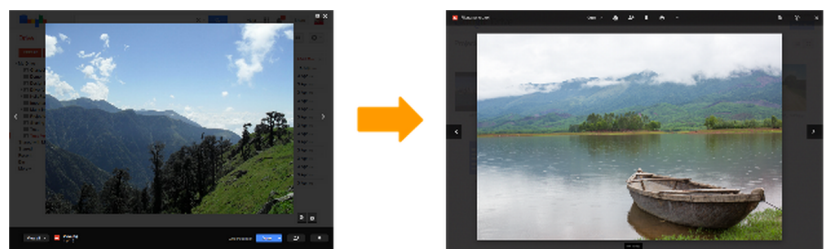
Quick access to Docs, Sheets, and Slides on the web

For more information, click [here](#).

Improved attachment viewing experience in Gmail and Google Drive

Released June 25, 2014  Share with your users

What's new: We've rolled out a new version of the UI for viewing documents and images in Gmail and Google Drive to give more focus to the content:



How it works: The toolbar has moved to the top (and disappears when not in use) and the document/image frame is now wider, providing a more streamlined experience.

Braille display support for Google Docs, Slides, and Drawings

Released June 27, 2014  Share with your users

What's new: If you use a Braille display, you can now enable Braille support in Google Docs, Slides, and Drawings to read and enter text. This option is currently available for Google Chrome and Internet Explorer.

How it works: [Learn how to enable Braille support](#)

Business ready

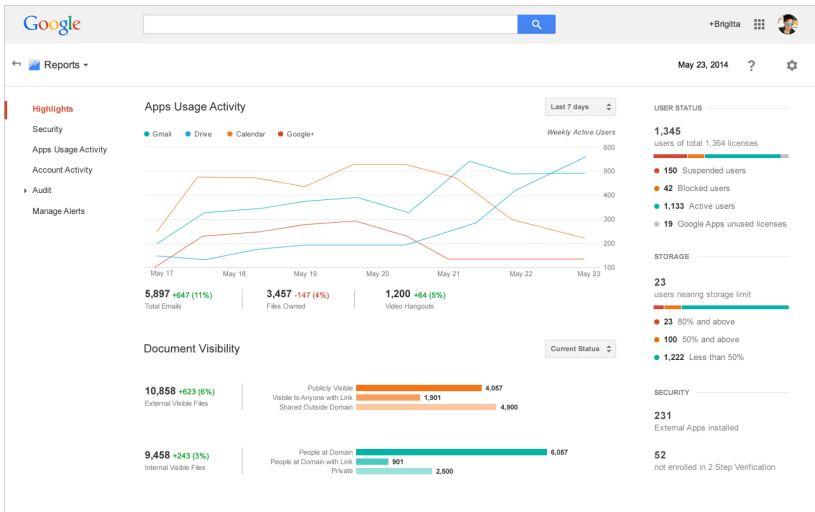
Deeper insights with the redesigned Admin Reports

Released June 4, 2014

What's new: We introduced a new redesigned Reports section to the Admin console to make it easier for admins to not only manage Google Apps, but gain insights that help their entire organization run more efficiently.

The new reporting section offers domain highlights, user-level reporting, custom filtering and sorting on data, and new audit streams (Login Audit).

How it works: Go to your Admin console and click the **Reports** icon.



Check out the [Enterprise Blog post](#) and [Help Center article](#) for more information.

Enabling Google+ Premium features for everyone

Released June 16, 2014



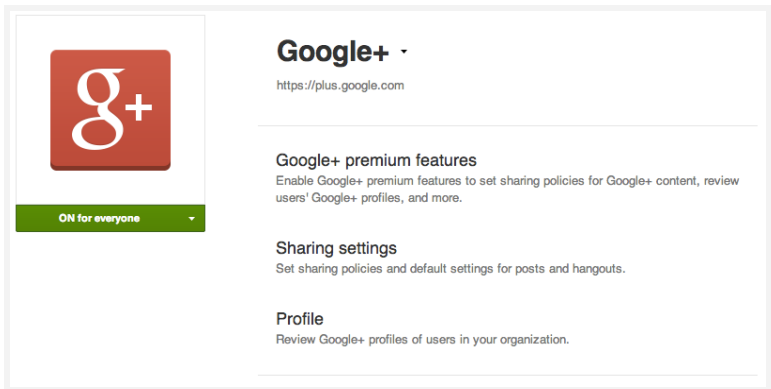
Share with your users



Admin action needed for [existing G+ service users](#)

What's new: Google+ Premium features are now automatically enabled for any new customers that enable the Google+ service. In the near future, we will be enabling Premium features for all existing customers as well.

This change gives Google Apps admins access to a number of great business-specific features, making it even easier for your users to share and collaborate with each other, while ensuring that confidential information stays inside your organization.



How it works: These changes allow organizations do two things: first, you'll have a more tailored Google+ experience with [enhanced control options](#), like making Google+ posts restricted to your domain by default or the ability to hide employee profiles in external searches.

Second, you can save time and money while meeting face-to-face with colleagues using 15-person HD video calls with Google Hangouts. So the next time you need to quickly chat with a colleague or hash out a decision, you can just jump into a Hangout with one click from Calendar or an email invitation.

Note: Enabling Premium features disables the Hangouts on Air (HOA) service by default. As such, customers currently using HOA but who have not [activated](#) Premium features should do so now, or re-enable HOA once Premium features are the new default (later in July).

Learn more about [Google+ Premium features](#), and check out the [launch post](#) on the Enterprise Blog.

Additional audit logging for Marketplace apps usage

Released June 16, 2014

What’s new: In an effort to maximize visibility for domain admins, we started logging admin actions related to Google Apps Marketplace (GAM) apps in the Admin console.

← Reports ▾			
	EVENT NAME	EVENT DESCRIPTION	DATE
Highlights			
Security			
Apps Usage Activity			
Account Activity			
▼ Audit			
Admin	API Client Access Authorize	API Client Access to gappscustomer4.com from client 800521135851.apps.googleusercontent.com (FlashPanel) authorized for scopes https://www.googleapis.com/auth/userinfo.email, https://www.googleapis.com/auth/userinfo.profile, https://sites.google.com/feeds/, https://www.googleapis.com/auth/calendar, https://www.googleapis.com/auth/contacts, https://www.google.com/m8/feeds/, https://docs.google.com/feeds/, https://spreadsheets.google.com/feeds/, https://www.googleapis.com/auth/admin.directory.user.readonly, https://www.googleapis.com/auth/admin.directory.group.readonly, https://www.googleapis.com/auth/admin.directory.orgunit.readonly, https://www.googleapis.com/auth/drive	Jun 17 12:05 PM
Login			
Email Log Search			
Manage Alerts			
	Add Application	Application FlashPanel with id 800521135851 has been added to the domain	Jun 17 12:04 PM

How it works: Admins can now view logs tracking when they install (or uninstall) a GAM app and when they grant (or revoke) data grants for an app. Admins can view this data in the Reporting section of the Admin console.

For more information, click [here](#).

GAMME tool now supports Microsoft Outlook 2013

Released June 18, 2014

What’s new: The Google Apps Migration for Microsoft Exchange (GAMME) tool now supports Outlook 2013 (but not Click-to-Run editions). This latest release also included several bug fixes.

[Learn about GAMME](#) and [track what’s new](#).

Exclude email drafts from Google Vault search with one click

Released June 19, 2014

What’s new: Admins can now easily exclude email drafts from searches in Google Vault:

☐

Source:

All dataHeld dataUnprocessed data

Type:

MailDrive

Search method:

AccountsOrganization

Accounts:

For example: user1@ediscovery-test1.com, user2@ediscovery-test2.com

Sent date:

to

Terms:

For example: has:attachment is:sent -label:drafts

☐ Exclude drafts

Search

▾

How it works: Simply check the **Exclude drafts** box in the search panel to exclude draft emails from your search.

Learn about [searching mail data](#) and [see what’s new](#) with Google Apps Vault.

SMTP relay service enhancements

Released June 23, 2014

What’s new: Several enhancements to the SMTP relay service were launched. Admins will benefit from the new features below, giving them more control and security.

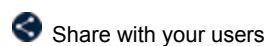
How it works:

- **Multiple authentication configurations**—Admins can now configure multiple sets of authentication rules. For instance, you can specify that messages sent from one IP address are always allowed, messages from another IP address are only allowed if encrypted with TLS, and messages from another IP address range require SMTP AUTH.
- **SMTP AUTH**—This newly supported authentication method uses Google “application-specific passwords” to allow admins to configure clients to authenticate to the relay service. This feature is available for registered Google Apps users only.
- **IP range description field**—To manage IP addresses more efficiently, admins can enter descriptions in text fields for each IP address or range that you use to set authentication rules.
- **Selective enable or disable of IP ranges**—Admins can selectively enable or disable IP ranges approved for relay as needed

For more information about the SMTP relay service, click [here](#).

Better spam management with Message Center

Released June 23, 2014

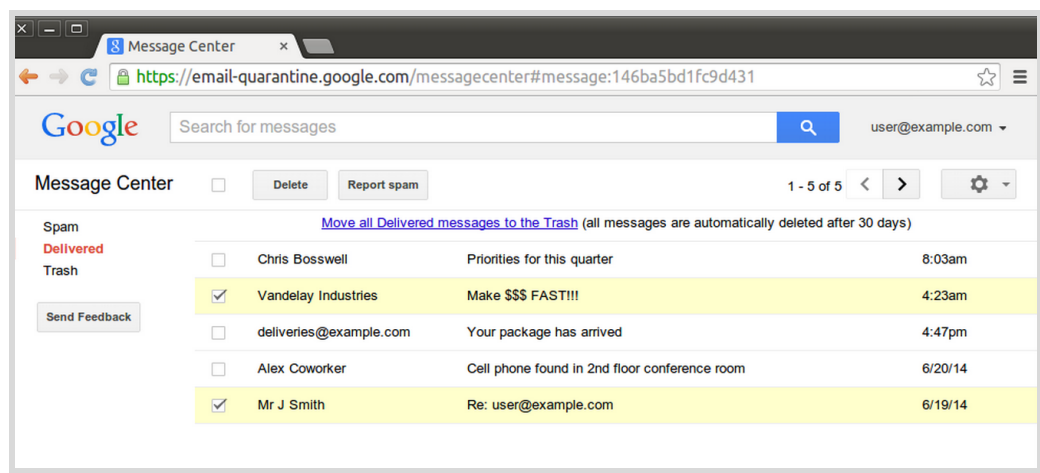


What’s new: Building on the quarantine summary feature launched earlier this year, we have launched Message Center. Message Center is a web-based spam management system designed for Google Apps customers who relay some or all of their email traffic to on-premise SMTP servers.

How it works:

Message Center provides the following features:

- Ability to view and search 30 days of clean/spam mail
- Ability to mark single or multiple messages as *spam* or *not spam*
- Delivery of messages that are *not spam* to the on-premise mailbox
- Addition and removal of contacts for whitelisting purposes
- Bookmarkable URLs for searches and individual messages



See [set options for non-Gmail mailbox users](#) and [learn more about Message Center](#).

Google Apps Vault now searches Google Drive content

Released June 25, 2014



What's new: Google Apps Vault's robust functionality now includes another data source—Drive—so that organizations can find even more business-critical content. Vault for Drive comes at no additional cost for Vault customers and works with existing Drive content in users' accounts. Postini customers transitioning to Vault can also use Vault for Drive at no additional cost once the transition is complete.

How it works: With Vault for Drive, organizations can search for specific users' Drive files (including both Google documents and other stored files), preview search results in Vault to make sure customers find just what they need, and create copies of search results and export them for future use.

For new customers, Vault is now included with [Google Apps Unlimited](#), or you can buy Vault licenses for an additional \$5 per user, per month.

Note: Setting retention policies, creating holds, and conducting domain-wide searches for Drive content are not available at this time.

Learn about [Google Apps Vault](#) and how to [search Google Drive](#) for files.

Restore a user's Google Drive files

Released June 25, 2014

What's new: To avoid unintended data loss, admins can now restore a given user's deleted Google Drive files for a specified date range.

How it works: This feature helps ensure that, if a user accidentally deletes important files, those files are not permanently lost. The feature pertains to files that have been emptied from the Trash only. Files still in the Trash can be easily recovered by the user.

For more information, click [here](#).

*Thanks for checking out our newsletter!
We'd really appreciate [your thoughts](#) on how we can make this work best for you.*